



# MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

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## Policies & Procedures

### Mugberia Gangadhar Mahavidyalaya

#### Teaching-Learning Policy & Procedures

This policy provides a framework for creating excellent teaching-learning and evaluation at Mugberia Gangadhar Mahavidyalaya in every aspect of curriculum design, support, and delivery. It reflects the vision, mission, core values and strategic objectives of the College.

#### Policy Statement

Mugberia Gangadhar Mahavidyalaya cherishes education and acknowledges that it takes place in a variety of contexts, including official and informal ones. The college supports learning in all fields at all levels for academic, professional, and social goals. The institute offers top-notch programmes in a range of learning environments to students with different socioeconomic and cultural backgrounds. The college strives to be a learning organisation in all that it does, with staff and students dedicated to both their own and others' education. In order to effectively serve its students and stakeholders, the College is dedicated to the ongoing improvement of its curricula and services. In order to successfully complete their studies, find meaningful and sustainable employment, advance to higher education, commit to lifelong learning, and discover meaning and purpose in life, the institute makes sure that all of its students have excellent domain knowledge, understanding, skills, and good character. General Principles Mugberia Gangadhar Mahavidyalaya is committed to:

1. **Focus on learning:** Encouraging active and positively reinforced learning is the aim of teaching. Thus, creating environments that support inclusive, differentiated, high-quality learning is a primary goal of the college.
2. **Developing the skills needed for life and work:** To improve its students' proficiency in reading, writing, and speaking English, the institution has launched a spoken English certificate

programme. Additionally, it will strengthen the students' capacity for critical thought, self-reflection, application of information and skills to advance, moral behaviour, and well-informed decision-making.

3. **Promoting active and positive learning:** The College will offer instructional programmes and activities that encourage students to take charge of their education and actively participate in it. Both independent and group learning will be a part of these exercises. Positive reinforcement and efficient assessment techniques will serve as the cornerstones of learning, ensuring that students receive high-quality feedback and are taught how to take criticism well and apply it to their work.
4. **A learner-centered approach:** A diverse spectrum of students will be able to attend education thanks to the College. The instructional strategies and learning exercises provided will consider the various demands, learning preferences, and histories of the pupils. This is accomplished by utilising a variety of engaging learning methods and represents actual career advancement possibilities for students in environmentally friendly settings.
5. **Recognizing prior learning:** The College recognises that every student contributes relevant information, skills, attitudes, and beliefs to the classroom. If this past learning is deemed appropriate from an educational standpoint, the College will formally acknowledge it. Teachers will build on earlier learning during induction meetings, even if it is not formally recognised.
6. **Enhancing both employability and lifelong learning:** The College has the dual responsibility of enhancing the employability of its students and developing their effectiveness as lifelong learners.
7. **Learning for life:** All the stakeholders are convinced of the fact that learning is for life. Leading a worthy life, useful for oneself and the fellow human beings is the very aim of human life.
8. **Inclusiveness:** We think that education is a process that is both inclusive and stimulating. Everybody involved in the process—faculty, students, and stakeholders—engages in ongoing learning. The pupils' contributions are much appreciated. The college also ensures that no student is excluded from their studies on the basis of their financial situation alone. The student community receives generous scholarships and other forms of support whenever available.
9. **Gender neutral campus:** the college offers programmes which will maintain gender sensitization.
10. **Continuous improvement of teaching and learning:** Through improvements to the teaching process, the College will make sure that learning and teaching are continuously enhanced. Exams

and routine reviews of all courses that consider input from important internal and external stakeholders are included in this.

11. **Operational Principles:** Mugberia Gangadhar Mahavidyalaya will see to it that the pupils receive assistance with their education. From the time a student initially enquires until the end of their programme and beyond, the college will offer advice and assistance. superior educational materials, when classroom management is done well and a learning environment is created, prompt and beneficial individual comments on their learning, Recognition of earlier learning, Work-integrated learning, fair, open, consistent, and aligned assessment with specified learning objectives, support for learners' development of critical skills, Assistance for students with specific educational requirements, encompassing monetary backing.
12. The introduction of job-oriented courses will be advantageous because they will: a) have clearly defined learning objectives; b) have defined course objectives; c) emphasize employability and career development; and d) have a cohesive programme of subjects, modules, or units that is consistent with its goals. e) Go through a formal evaluation process on a regular basis; f) Modules or units are taught and supplemented in an efficient manner.
13. There will be explicit learning outcome statements in every module and unit, and along with this there will be learning activities that are intended to meet those learning outcomes. We will use evaluation techniques that are in line with the learning objectives. Students will be assessed both formally and informally with the goal of enhancing student learning over time. It will intertwine with a formal, ongoing review. Students and teachers will Learn from alumni and teachers on the field who possess the necessary levels of current expertise and abilities. Evaluation will be treated as an essential procedure that encourages learning and success.
14. **All teachers will do:** As you clarify the objectives and results of learning to students and make sure they understand, show students the requirements they must meet and assist them in identifying when they have done so. Provide insightful feedback on assessment choices to encourage and enable students to make improvements. Set high standards and inspire kids to reach their greatest potential by giving them hope that they can surpass their previous performance. Give educators and students regular chances to evaluate students' development and reflect on previous achievement. Develop students' abilities to evaluate themselves so they may identify areas in which they need to make improvements in their own work. Teachers are supported in their profession. Students are evaluated impartially and honestly, and there will be no prejudice in the grades or rankings given in any aspect of the learning process. The College shall maintain and provide resources and facilities to assist with teaching and learning in order to increase the effectiveness of its teachers. Increasing the use of educational technology to enhance instruction and learning; Acknowledging

and recognizing exceptional instruction and teaching assistance; Ensuring that educators have access to continuing professional development; distributing best practices throughout the college and promoting teaching and learning scholarship.



*Swapan*  
21.06.2019  
Principal  
Mugberia Gangadhar Mahavidyalaya

Dr. Swapan Kumar Misra

Principal

Mugberia Gangadhar Mahavidyalaya